

School day start and timings:

- *As part of the national and local response to Covid-19 we are encouraging all those who can to walk or cycle to school.*
- *Signage guiding and instructing parents and pupils will be clearly displayed on the front and side gates as you enter the premises.*
- Arrival times for children and parents will be staggered, with two classes arriving at 8-40am, two classes arriving at 8-50am and two classes arriving at 9am.
- Classes, i.e. parents and children, will be asked to line up in three locations, all marked out with spray painted lines at defined safe intervals.
- **One parent / carer only will be allowed to accompany children onto school premises. We must ask that all families follow this protocol.**
- **Leopard, Lemur and Zebras parents and children will be expected to enter and leave the school site via the side gate to the alleyway.**
- **Meerkats, Antelopes and Giraffe parents and children will use the main front gate**, to minimize contact.
- Arrival times will be:
 - **8-40 am – Meerkat and Leopard classes**
 - **8-50am – Antelope and Lemur classes**
 - **9-00am – Giraffe and Zebra classes**
- To enter the building we will be using the following doors and no parents or children will be allowed into the back playground:
- **Meerkats (yr6)** will line up along the path at the side of the school and enter and leave the building through the Meerkat cloakroom door
- **Antelopes (yr 4/5)** will line up along the path at the side of the school and enter and leave the building through the Antelope cloakroom door
- **Giraffes (yr3/4)** will line up along the path at the side of the school and enter and leave the building through the Giraffe cloakroom door
- **Lemurs (yr1/2) and Leopard (yr2/3) classes** will line up in the car park and then enter through the front door
- **Zebra class (Yr R)** will line up in the car park and enter the Reception outside play area via a new gate adjacent to the kitchen.
- **Parents will be expected to leave the premises as soon as they have dropped their children off**
- **We would then ask that parents do not gather outside the school gates to ensure continued social distancing and ensure smooth entry to the school premises.**

End of the day routine:

- We will dismiss in the same order and we will stagger this as well.
- Staff will ensure all children wash their hands and sanitise before leaving the building.
- We will therefore dismiss:
 - **Meerkat and Leopard classes at 3-05pm**
 - **Antelope and Lemur classes at 3-15pm**
 - **Giraffe and Zebra classes at 3-25pm**
- Meerkat, Antelope and Giraffe classes will dismiss out of their respective cloakroom doors and down the side path.
- Leopards and Lemurs will be dismissed out of the front door.
- Zebras will dismiss out of their new gate, leading from their outdoor play area, adjacent to the kitchen.
- **Meerkats, Antelope and Giraffe children will leave the site via the front gate and Leopards, Lemurs and Zebras will leave via the side gate/alleyway**, again to minimize contact.
- Any children going to after school care will be temporarily held in classrooms if dismissed at 3-05pm and then led down to the school hall at 3-15pm, after washing their hands first.
- As and when after school enrichment clubs commence, children will be prepared and on time for these commencing at 3-30pm, with details on these yet to be finalized.
- Children using the school transport (bus) will be collected, led out and supported by staff to access this on time, as needed
- **Parents will again be asked to wait at the defined intervals, as marked out by spray paint on the pathway and car park, and staff will release children to parents directly one at a time.**
- Parents will be expected to leave the premises as soon as they have collected children
- We would then ask that parents and children do not gather outside the school gates to ensure continued social distancing.